



Youth & Cadet State Team Guidelines

Version 3.0	
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Contents

1.	Introduction.....	4
2.	Definitions	4
3.	Event	4
4.	Dates	4
5.	Youth and Cadet State Team Flights, Ground Travel, Accommodation and Food...5	
6.	Youth and Cadet FencingWA State Team Estimated Costs.....	7
7.	State Team Levy.....	8
8.	Youth and Cadet State Training Camp and Training Sessions	8
9.	State Team Meeting – At the event.....	9
10.	FWA State Team Process – Athletes	9
11.	FWA State Team Process – Manager and Coaches.....	9
12.	Youth and Cadet Event Registration Process – AFF	10
13.	Announcement of Youth and Cadet State Team	10
14.	Uniforms.....	10
15.	Fencing Equipment.....	11
16.	Youth and Cadet State Team Meeting	11
17.	Withdrawing from a Team.....	12
18.	Youth and Cadet State Team Manager Role and Responsibilities	12
19.	State Team Coaches Role and Responsibilities.....	13
20.	FencingWA Administration Roles and Responsibilities.....	13
21.	Australian Youth & Cadet Championships Competition Schedule	13
22.	Communication.....	14
23.	Code of Conduct.....	14
24.	Document Control.....	14
25.	Version History	14
26.	Appendix & Relevant Policies and Procedures.....	14

1. Introduction

FencingWA has implemented Youth and Cadet State Team Guidelines to assist the FencingWA community with the FWA Youth and Cadet State Team information.

2. Definitions

- **Australian Fencing Federation (AFF)** – Australian Fencing Federation is the governing body of the sport of Fencing within Australia.
- **Board** – The FencingWA Board of Directors.
- **Fencing Western Australia (FencingWA/FWA)** – FencingWA is the governing body of the sport of Fencing within Western Australia.
- **International Fencing Federation (FIE)** – is the world governing body of fencing.
- **Member** – an individual, affiliated club, coach or referee who is a member of an FWA affiliated club.
- **State Team** refers to the FWA Youth and Cadet State Team
- **Youth and Cadet State Training** – State training is a designated training by FencingWA for all potential state team members.
- **Youth and Cadet State Team** – A team of athletes, coaches, and management representing Fencing WA at the Australian Youth and Cadet Championships

3. Event

Australian Youth and Cadet Championships
NSW State Fencing Centre
Building 2, 190 Bourke Rd, Alexandria, 2015
Sydney, New South Wales

4. Dates

- 6 July 2024 – 10 July 2024

5. Australian Youth and Cadet Championships Age Groups

- Cadet fencers must be aged 16 or under on January 1st, 2024, to be eligible to compete.
- U15 fencers must be 14 or under on January 1st, 2024, to be eligible to compete.

6. Youth and Cadet State Team Flights, Ground Travel, Accommodation, Insurance and Food

In 2024, FencingWA will be sending a Team Manager to the event, allowing all athletes to travel to and from the championships with the Manager and be under the care of the Team Manager at the event.

All athletes will be required to stay at the same accommodation (if they are not travelling with a parent/guardian) as the Team Manager and Coaches.

As soon as the Team Manager is selected, FencingWA will provide all interested athletes and parents on the Team Manager's flight numbers and accommodation details.

Athletes will need to nominate on their nomination form if they will be travelling with and will be under the care of the Team Manager, to assist with all travel logistics.

6.1. Air flights

Athletes

- All athletes must book their flights to the event.

Team Manager

- FencingWA will book the Team Manager's flight and release the flight details to all state team members, so athletes can book to be on the same flight as the Team Manager.

Coaches

- All coaches must book their flights to the event.

6.2. Ground Travel

- All individuals are responsible for their ground travel costs.
- Team members travelling with the Team Manager will be expected to travel via train with the Team Manager to and from the airport to the accommodation. No additional airport pick-ups/drop-offs will be planned.
- The accommodation and event are accessible by train from the airport.
- The FWA's accommodation will be within walking distance to the event venue.

6.3. Accommodation

The manager's and coaches' accommodation will be booked by Fencing WA. The manager's and coaches' accommodation will be selected nearby the event, supermarkets, and restaurants.

FencingWA will release the accommodation to the state team members and encourage all state team members to book the same accommodation as the manager and coaches.

Arrival at accommodation

- The State Team manager will arrive at the accommodation the day before the event commences.
- Coaches need to arrive before the first event they are coaching at.
- Athletes are required to arrive at least one day before their first event.

Please make sure you allow for delays and getting from the airport.

6.4. Food

Fencers are required to organise their food. If a state team member is travelling without parents/ guardians, the team manager will assist the athletes in purchasing breakfast for the room.

Lunch options are available at the fencing venue and other meals may be/can be eaten at local restaurants. The Team Manager will

All lunches and dinners can also be prepared at the accommodation.

6.5. Travel Insurance

Everyone is responsible for their own travel insurance for the tour.

7. Youth and Cadet FencingWA State Team Estimated Costs

AFF Event Registration	\$130 per event Where fencers compete in three weapons in the same age group, 3rd weapon is \$80
State Team Levy	\$260 paid at the time of entering the event online
Accommodation	Individual responsibility
Air flights	Individual responsibility
Food	Individual responsibility
Ground Travel	Individual responsibility
State Team Tracksuit	\$110.00 State team tracksuits are compulsory and ordered through FWA.
State Team Polo Shirt	\$38.00 The polo shirt is not compulsory and can be ordered through FWA.
Black and Gold Sock	Richmond Football Sock (1 required) Individual responsibility to purchase.

8. State Team Levy

All athletes will be charged a state team levy. This levy assists with covering the costs incurred by the State Team Coaches and Team Manager attending the event. These roles are voluntary, and the levy contributes to the managers and coaches' flights, accommodation and travel.

9. State Team Expectation

- 9.1. All state team members are expected to stay and support their team members, and teams even after their individual event is finished.
- 9.2. All state team members must make themselves available for the team events.
 - FencingWA encourages participation of fencers in team events at National Championships as this gives fencers an opportunity to further develop their fencing skills, while representing the State of WA in their sport. It also builds a team camaraderie and develops friendships across weapons and clubs in WA. FencingWA funds team entries at National Championships.
 - Any WA Fencer entering an individual competition event is expected to make themselves available for the corresponding team event (weapon/gender/age category).
 - Fencers and their families need to check the competition schedule for corresponding team events when booking their flights and accommodation to ensure they are available for team events.
 - We may also ask fencers to join teams which are not their preferred weapon when we do not have the required individual fencers to make a team. This is voluntary but fencers may wish to consider joining in and helping Team WA out. FWA will help source the fencing equipment required.

10. Youth and Cadet State Training Camp and Training Sessions

FencingWA are hosting a Youth and Cadet Training Camp and two training sessions in the lead up to the Australian Championships.

Youth and Cadet Training Camp

Date: 26 May 2024

Youth and Cadet State Squad Training Session 1

Date: 9 June 2024

Youth and Cadet State Squad Training Session 2

Date: 15 June 2024

FencingWA strongly encourages all athletes participating in the Youth and Cadet Australian Championships to attend the Training Camp.

All State Team Members are required to attend the State Team Training Sessions.

Further details about the camp and training sessions will be released shortly.

11. State Team Meeting – At the event.

All athletes are required to attend any state team meetings held at the event or the accommodation.

FWA also encourages all athletes to support the entire State Team whilst competing at the event.

12. FWA State Team Process – Athletes

- Complete the online registration.
- FencingWA will check the applications and ensure that all members meet the eligibility criteria.
- Attend a Youth and Cadet State Team Information Meeting.
- Team members register and pay for the event and the remainder of the FWA levy on the AFF Register Now link. The AFF Register Now opens 6 weeks prior to the event commencing.
- **FWA Registrations close on 24 May 2024**
- Fencers will be required to.
 - Complete the registration.
 - Pay the State Team levy deposit.
 - Order and pay for the uniform (if required)
 - Complete the following forms.
 - Medical Form
 - Emergency Form
- All participants will need to agree to follow the:
 - FWA and Athlete Code of Conduct
 - Social Media Agreement
 - State Team Policy and Guidelines

13. FWA State Team Process – Manager and Coaches

- FencingWA will notify the members via the member's newsletter, social media and club email.
- Fill in the Expression of Interest Form by the due date.
- FencingWA will check the nominees meet the eligibility and criteria.
- The FWA Board selects managers and coaches. The size of the coaching team will be as per FencingWA Board's discretion.

- Announcement of manager and coaches.

14. Youth and Cadet Event Registration Process – AFF

- Fencers will be required to register for their events via the AFF Register Now, located on the AFF website.
- Fencers will need to pay:
 - The event entry
 - Pay the FWA levy of \$260.

15. Announcement of Youth and Cadet State Team

FencingWA shall announce the final team, following the closing of the AFF registration.

16. Uniforms

- State team tracksuit
- State team sock
- State team polo shirt (Optional)

17. Fencing Equipment

It is a requirement of the event for all athletes to have International Fencing Federation (FIE) equipment. Information on equipment requirements can be found on the [AFF website](#).

All Youth and Cadet State Team fencers must have their own equipment for the event.

Parents and/or fencers should speak to their coach, to ensure they have the correct and sufficient equipment.

Equipment	Quantity Necessary
FIE Jacket 800 Newton	1
FIE Breeches 800 Newton	1
FIE Plastron 800 Newton	1
Chest protector (COMPULSORY for Females) (OPTIONAL for Males)	1
FIE Weapons (per discipline)	2 or more
Body wires (3 prong epee, 2 prong sabre/foil)	2 or more
FIE Mask 1600 Newton	1 per weapon
Lame (Foil/Sabre)	1 per weapon
White Knee-length socks	1 or more pairs
Glove – 800N for sabre	1 or more
Mask clip (foil/sabre)	2 or more
Repair kit (e.g., 6mm Allen key, jeweller's screwdriver, spare grub screws, springs etc)	Optional – but good idea.
Fencing bag	1

FencingWA recommends that each fencer complete a check of their equipment several weeks before the event.

Fellow fencers may be willing to lend you their equipment if you cannot get your own, but you should organise this well in advance.

18. Youth and Cadet State Team Meeting

All Youth and Cadet State Team members and parents are required to attend all Youth and Cadet State Team meetings as required by FWA and the team manager.

19. **Withdrawing from a Team**

Any team member withdrawing from the Youth and Cadet State Team must notify the Operations and Communications Officer at fencingwacomms.events@gmail.com accompanied by a medical certificate (if applicable).

Withdrawing from the team may have Fencing WA financial implications, depending on the time of the withdrawal. The FencingWA Youth and Cadet State Team travel fees include, but not limited to, state team management levy, uniform and the Australia Fencing Federation Youth and Cadet Championships fees. Each individual is responsible for their travel insurance (optional), flights and accommodation.

20. **Youth and Cadet State Team Manager Role and Responsibilities**

- The Manager will work closely with FWA on the State Team Tour.
- Assist with team meetings before and at the Australian Youth & Cadet Championships as required.
- Liaise with parents and athletes with Australian Youth & Cadet Championship updates.
- Represent FencingWA at all management team meetings at the Australian Youth & Cadet Championships.
- Attend to the overall well-being of athletes, including health and safety concerns.
- Handle the distribution of uniforms to team members.
- Address any personal or team-related issues that may arise.
- Ensure that the team has the necessary uniforms for the event.
- Maintain accurate records of team members, including contact information and emergency contacts.
- Be present during competitions to provide support to athletes and coaching staff.
- Address any logistical or administrative issues that may arise during events.
- Be prepared to handle unexpected situations or emergencies, such as injuries or travel disruptions.
- Implement contingency plans and work closely with relevant stakeholders to find solutions.
- Organise team-building activities to enhance cohesion and unity within the group.
- Foster a positive team culture and camaraderie among athletes and support staff.
- Address any disciplinary matters in collaboration with coaching staff and relevant authorities.

21. State Team Coaches Role and Responsibilities

- As per the FWA Coaching Policy

22. FencingWA Administration Roles and Responsibilities

- Order uniforms
- Book accommodation
- Assist and attend Youth and Cadet State Team meetings prior to the Australian Youth and Cadet Championships.
- Communication of information.
- Collection of travel forms.

23. Australian Youth & Cadet Championships Competition Schedule

The competition schedule is currently on the [AFF website](#) but is subject to change at the AFF's discretion.

24. Communication

FencingWA will communicate information to the Youth & Cadet State Team members via email and the FencingWA newsletter.

If you have any queries, please don't hesitate to contact the [Operations & Communications Officer](#) via email.

25. Code of Conduct

Athlete and Parent Code of Conduct

All team members are expected to conduct themselves appropriately whilst at the event venue, at the accommodation and at all other times whilst being a cadet state team member. All members must follow the FWA Code of Conduct.

26. Document Control

These guidelines will be reviewed every year or earlier if required by FencingWA. The review will ensure it reflects both the community expectations and all legal requirements.

27. Version History

Date	Version number	Executive Summary of changes
March 2022	1.0	New guidelines that document all Youth and Cadet State Team information
February 2023	2.0	Updated to 2023 event details and new FWA Branding
April 2024	3.0	Updated to 2024 event details and travel arrangements

28. Appendix & Relevant Policies and Procedures

- FencingWA Member Protection Policy
- FencingWA Child Safeguarding Policy
- FencingWA Working with Children Check Policy
- FencingWA Coaches Policy
- FencingWA Member Protection
- FencingWA Youth and Cadet State Team Policy